Invitation Sample

Please edit this text considering your own circumstances.

Please save and send this file to us. You do not need to sign this paper.

Farid.aghili@gmail.com

[Name of the Inviter]

[Address]

[Telephone]

[Date]

To whom it may concern

I am writing to confirm that I wish to invite [invitee] to visit us here in the UK for X days. This is to enable her/him to have a short holiday and spend time with us.

I am a [British citizen] and have been [employed] by the X, as X for the past X years.

I [own] my X bedroom flat and I am able to accommodate X for the duration of her stay in the UK. Please find attached evidence of this fact.

I am more than capable of supporting X in relation to all of her needs throughout her stay in the UK and I have provided my financial documents to show my ability in this regard.

Should you require any additional information or if you have any queries please do not hesitate to contact me X or via email X@X.com

Yours sincerely,

[Name of the Inviter]